

# Healthcare Achievement Cheat Sheet

“Provided patient care” hides real, measurable impact. Wait times, compliance, and patient load are all things you observe on shift.

## NUMBERS YOU ALREADY HOLD

patients seen per shift

wait times

patient satisfaction (survey / HCAHPS)

compliance %

incident / error rate

readmission rate

staff trained / precepted

## BEFORE → AFTER

✗ Responsible for patient care on the ward.

✓ Managed care for 12 patients/shift while maintaining 100% medication-administration compliance.

✗ Handled patient intake.

✓ Redesigned the intake flow, cutting average wait from 45 to 20 minutes.

✗ Documented patient records.

✓ Cut charting errors to zero over 12 months by standardizing the handover template.

✗ Assisted with patient education.

✓ Built discharge-education materials that helped reduce 30-day readmissions on the unit.

✗ Trained new staff.

✓ Onboarded and precepted 6 new nurses; wrote the orientation checklist now used unit-wide.

## HONEST ESTIMATION

Wait time 45 → 20 min — you observed and logged it during your shifts. A clean before/after needs no admin report.

## HOW THIS SCALES WITH SENIORITY

**JUNIOR** 12 patients/shift; 100% medication-administration compliance.

**MID** Intake wait 45 → 20 min; zero charting errors for a year.

**SENIOR** Led the unit's fall-prevention protocol; trained 20 staff and cut incidents measurably.