

Finance & Accounting Achievement Cheat Sheet

Accuracy, close time, and audit outcomes are all things you produce and can measure — and they read as impact without a single revenue figure.

NUMBERS YOU ALREADY HOLD

month-end close time

reconciliation accuracy

audit findings / adjustments

invoices processed

DSO (days sales outstanding)

report prep time

budget variance

BEFORE → AFTER

✗ Responsible for month-end close.

✓ Cut month-end close from 8 days to 3 by automating reconciliation, with zero audit findings.

✗ Processed accounts payable.

✓ Processed 500+ invoices/month at 99.8% accuracy; caught \$40k in duplicate billings.

✗ Prepared financial reports.

✓ Rebuilt the management report pack, cutting prep from 6 hours to 90 minutes each month.

✗ Assisted with the annual audit.

✓ Led audit prep that closed with zero adjustments two years running.

✗ Managed accounts receivable.

✓ Reduced DSO from 52 to 38 days by tightening the collections cadence.

HONEST ESTIMATION

500 invoices × ~2 min saved each after automation = ~16 hrs/month. You know the volume and you timed the old process.

HOW THIS SCALES WITH SENIORITY

JUNIOR Processed 500+ invoices/month at 99.8% accuracy.

MID Cut close 8 → 3 days; DSO 52 → 38.

SENIOR Redesigned the close across 3 entities; built the forecasting model the CFO presents to the board.